

# Nevada Governor's Office of Economic Development



## Industry Specialist - Mining

Location: Elko, NV

### Job Description

**MINING INDUSTRY SPECIALIST.** The Nevada Governor's Office of Economic Development ("GOED") seeks an experienced mining industry professional to lead economic development efforts in the mining sector.

### Duties will include:

#### Primary

- Expand the development of the sector
- Implement sector initiatives and tactics in the state plan
- Work with industry, association, and others to continually improve and execute the sector plan
- With Chair, lead the Industry Sector Council and enhance alignment of training and education services that directly contribute to a qualified workforce
- Define and implement a strategy to connect industry with Nevada research institutions to bring innovative products and services to market
- Help design and implement sector marketing and information
- Partner with Regional Development Authorities, local governments, and others to attract and grow companies

#### Secondary

- Form or serve on board, committees, task forces to coordinate sector planning and activities
- Identify and advance necessary and appropriate changes in law, regulation, or process to assist sector growth
- Provide advice, expertise, recommendations with respect to the sector
- Monitor initiatives and tactics and make recommendations for improvement
- Appropriately represent GOED and the State in all interactions

### Preferred Knowledge, Skills, and Abilities:

- Deep understanding of the mining industry, specifically the Nevada Mining Industry
- College degree in applicable field - Bachelor's Degree required, Master's preferred
- 5 years of relevant experience
- Excellent verbal and written communication skills including cultivation of internal and external customer relationships, public presentations, and written reports
- Expertise with MS Outlook, Excel, Word, and PowerPoint
- Strong planning and implementation skills

Salary and Benefits:

\$100,000-106,000 annually. Salary reflects retirement (PERS) contribution by both the employee and the employer. An employer paid contribution plan is also available at a reduced gross salary. The State of Nevada has an excellent benefit package that includes a retirement system, paid health, vision, dental, life and disability insurance; 11 paid holidays; and paid sick and annual leave. Other employee paid benefits such as a deferred compensation plan are available.

Furlough Requirements:

Please note: Furlough leave is mandatory for Nevada State employees and will result in a reduction of income of 4 hours per month starting July 1, 2014 through June 30, 2015. The salary listed above does not reflect the reduction from the required furlough.

Location:

This position will be based in Elko, Nevada.

Travel Requirements:

Frequent travel within the state is required.

To Apply:

Please forward resumes to the Nevada Governor's Office of Economic Development  
Attn: Steve Woodbury, 808 West Nye Lane, Carson City, Nevada 89703  
Or via e-mail at [scwoodbury@diversifynevada.com](mailto:scwoodbury@diversifynevada.com)

Application Deadline:

Resumes will be accepted until the recruitment needs are satisfied.